

How Do I Wraparound – Milwaukee Wraparound/FPI/YES

Wraparound Placements:

This information is for counties that contract with an agency that provides wraparound services for one fixed cost. The services can include out-of-home placements. Placements made by these agencies must be documented in eWiSACWIS. In order to pay the agencies their fixed rate and to indicate the amount of the actual cost of care, an out of home placement (to identify the placement provider and indicate the actual cost of the placement) and an in home service (to pay the Wraparound/FPI/YES agency the fixed fee) must be documented in eWiSACWIS.

Reminder: If the child is placed in a foster home or treatment foster home, you must complete the Foster Care Rate Setting window within 30 days of the start of the placement. You must determine the amount that is being paid to the foster home or treatment foster home and enter that in the Contracted Maintenance Amount field on Foster Care Rate Setting page, Results tab.

Person Management 'Abby, Angel' ID:20997 -- Web Page Dialog

eWiSACWIS

Print Spell Check Help

Basic Additional AKA Names Address Relationship Kinship/AFCARS Background Check

Name

ID: 20997 Prefix: First Name: Angel MI: Last Name: Abby Suffix: Save as AKA

Basic

Gender: Female U.S. Citizen: SSN: 431-55-8512

Birth Date: 03/26/1999 Birth Place: Death Date: 00/00/0000

Commitment#: County Person ID:

Wisconsin Resident: Yes Primary Language: English

Religion: Interpreter Required

Marital Status:

Ethnicity

Primary Race: White Race: Race: Ethnicity: Hispanic/Latino: No Indian Tribe: Indian Tribe 2: Tribal Reference #:

Save Close

Person Management Page>Basic Tab

Step 1 of 12

- Before you can create the Out of Home Placement, you must document the child's date of birth and gender.
- From the eWiSACWIS desktop, click on the case expando.

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- Click on the appropriate case name to launch the Maintain Case page.
- On the Maintain Case page, click on the child's name whose date of birth and gender will need to be documented. This will launch the Person Management page for that child.
- On the Basic Tab of the Person Management page, complete the child's Birth Date, Gender, SSN, Primary Race and Hispanic/Latino fields.

Person Management 'Abby, Angel' ID:20997 -- Web Page Dialog

eWiSACWIS

Print Spell Check Help

Basic Additional AKA Names Address Relationship Kinship/AFCARS Background Check

Person Information

Child's Mother: Alice Abby [Search](#) [Edit](#) [Remove](#) **Child's Father:** Art Abby [Search](#) [Edit](#) [Remove](#)

Spouse: Spouse:

Status: Child's Guardian (1): [Search](#) Child's Guardian (2): [Search](#)

Child was previously Adopted **Age Adopted:**

☐ Person was a Maltreater

☐ Child was Abandoned HSRS ID:

Armed Services Information

☐ Person is the Legal Dependent of an Individual on Active Duty in the Armed Services of the U.S.

☐ Person is on Active Duty in the Armed Services of the U.S.

HSRS Reporting Information

Client Characteristics 1:

Client Characteristics 2:

Client Characteristics 3:

[Save](#) [Close](#)

Person Management Page>Additional Tab

Step 2 of 12

- Document the child's mother and father.
- From the Person management page, select the Additional tab.
- Click the Search hyperlink next to Child's Mother and/or Child's Father to launch the Search page and search for the appropriate person.
- From the Search page, select the radio button next to the person you want to use and click Continue, this will return you to the Additional tab and (depending on which hyper link you selected) will populate the person you selected into the Child's Mother and/or Child's Father field.
- Click Save and then click Close on the Person Management page.
- Click Close on the Maintain Case page.

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The screenshot shows the 'Create Case Work' interface in Microsoft Internet Explorer, provided by DHFS - State of Wisconsin. The application is titled 'eWISACWIS' and includes a toolbar with 'Print', 'Spell Check', and 'Help' options. The main area is divided into two panels. The left panel, 'Create Case Items', lists various case categories with corresponding icons and dropdown menus: Administration, Adoption, Assessment, Education, Eligibility, Family Assessment, Legal, Medical/Mental Health, Narrative, Ongoing Services, Payment, Placement (currently set to 'Out of Home Placement'), Planning, Safety Assessment, Safety Services, and Strengths and Needs. The right panel, 'Cases', displays a list of case names: Abby, Art; Aiden, Fred; Allen, Sarah; Altman, Simon; Appleton, Claire; Ash, Anna; ATestOne, One; ATestTwo, One; Brinks, Becky; and Brooks, Brenda. Below this, the 'Case Participants' section lists individuals: Alice Abby, Reference Person; Amy Abby, Biological Child; Angel Abby, Biological Child (highlighted); Art Abby, Father; Annabel Abby, Biological Child; Simon Abby, Biological Child; and Caitlin Cake, Non-Relative. At the bottom right of the main area are 'Create' and 'Close' buttons. The status bar at the bottom shows 'Done' and 'Local intranet'.

Create Casework Page

Step 3 of 12

- From the Create Casework page select: Placement>Out of Home Placement>Case>Case Participant>Create

How Do I Wraparound – Milwaukee Wraparound/FPI/YES

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check REC Help ?

Child
 Child: Abby, Angel Case Name: Abby, Amy L. Request Number:

Service **Provider**

Placement Begin

Placement Begin Date: 04/12/2004 **Placement End Date:** 00/00/0000
Date Removed from his/her home: 04/12/2004 Estimated End Date: 00/00/0000
 VPA Date: 00/00/0000 County: Winnebago

☐ This is a CPS Non-Conforming Placement
☐ This is an Adoptive Placement
[Removal Reasons](#)

Does the agency have legal responsibility of the child at the time of removal?
☐ Yes ☐ No ☒ N/A

☐ This Placement is the result of a transfer
☐ This is an Emergency Situation
☐ After Hours Placement

Service Category: FPI Treatment Foster Home - Contracted
Service Type: FPI Tr FH Contracted 15+
Placement Status: Treatment Foster Home

Child Specific Rate: \$0.00
 Current Basic Rate:
 Administrative Fee: \$0.00
 Exceptional Amount: \$0.00
 Supplemental Points: [Supplemental Points](#)
 Supplemental Points Amount: \$0.00
 Current Total Monthly Payment:

Options:

Done Local intranet

Placements and Services Page>Service Tab (Out of Home Placement)

Step 4 of 12

- On the Placements and Services page, Service tab, complete all needed fields.
- Enter the first day of the placement in the Placement Begin Date field.
- If this placement is a removal from home (start of a placement episode) be sure to enter the correct removal date in the Date Removed from his/her home.
- Select the correct Removal Reason(s) from the Removal Reasons pop-up page.
- In the Service Category field choose the appropriate service category for the placement. The service category will begin with FPI (or Yes or Wraparound depending on what your county calls the program) and then will identify the type of placement (i.e. FPI Treatment Foster Home-Contracted or YES RCC).
- In the Service Type field choose the appropriate value (i.e. FPI Treatment FH Contracted 15+ or YES RCC) .
- In the Placement Status field choose the appropriate value.

How Do I Wraparound – Milwaukee Wraparound/FPI/YES

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check Help

Child
Child: Abby, Angel Case Name: Abby, Art Request Number:

Service **Provider**

☐ Yes ☐ No ☒ N/A
☐ This Placement is the result of a transfer
☐ This is an Emergency Situation
☐ After Hours Placement

Administrative Fee: \$0.00
Exceptional Amount: \$0.00
Supplemental Points: [Supplemental Points](#)
Supplemental Points Amount: \$0.00
Current Total Monthly Payment:

Child Removal From Home Information
Manner: Court Ordered **Primary Caretaker:** Alice Abby
Caretaker Structure: Married Couple **Secondary Caretaker:** Art Abby

KIDS Referral
KIDS Referral
Is this referral in the best interest of the child? ☒ Yes ☐ No
Is this placement expected to be long term? ☒ Yes ☐ No
Is the worker aware of a court order for child support OR is this otherwise an appropriate case to refer for child support services? ☒ Yes ☐ No

Options:

Done Local intranet

Placements and Services Page>Service Tab (Out of Home Placement) (continued)

Step 4 of 12

- Complete the Child Removal from Home Information fields if this placement is the first placement after the child was removed from his/her home.
- Select appropriate answers for the KIDS Referral questions.

How Do I Wraparound – Milwaukee Wraparound/FPI/YES

The screenshot shows a web browser window titled "Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin". The application is "eWiSACWIS". At the top, there are tabs for "Child" and "Provider". The "Child" tab is selected, showing "Child: Abby, Angel", "Case Name: Abby, Art", and "Request Number:". Below this are tabs for "Service" and "Provider". The "Provider" tab is selected, showing "Provider Information".

Provider Information

Name: AAA Home [Search](#) ID: 20212 Contact:

C/O:

Street: 123 Alpha Ave. Apt:

City: Milwaukee State: WI Zip: 53235 Country: United States

Phone: (123)123-4567 Ext: Fax: Alt Phone: (234)437-6362 Alt Ext:

Email:

Payment Information

Parent Agency: Caring For Kids

Target Pop: CHIPS - Other

☐ Override Parent Agency rule

Kinship Care

Relationship of Child to Kinship Provider:

Split Payment

Options:

Placements and Services Page>Provider Tab (Out of Home Placement)

Step 5 of 12

- Click the Search hyperlink to launch the Search page and search for the appropriate provider. (The provider is the facility in which the child is placed and not the agency providing the wraparound services, i.e. LSS)
- From the Search page, select the radio button next to the provider with whom the child is placed and click Continue. This will return you to the Service tab and return the provider you selected to the Name field under Provider Information.
- In the Target Pop field choose the appropriate value. The default value is "CHIPS-Other".
- Return to the Service tab.
- To approve the placement and send it to your supervisor for approval, choose Options>Approval>Go>Approve radio button>Continue.
- Click Save and then click Close on the Placements and Services page.

How Do I Wraparound – Milwaukee Wraparound/FPI/YES

Create Case Work - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS

Print Spell Check Help

Create Case Items

- Administration
- Adoption
- Assessment
- Education
- Eligibility
- Family Assessment
- Legal
- Medical/Mental Health
- Narrative
- Ongoing Services
- Payment
- Placement: In Home Service
- Planning
- Safety Assessment
- Safety Services
- Strengths and Needs

Cases

- Abby, Art
- Aiden, Fred
- Allen, Sarah
- Altman, Simon
- Appleton, Claire
- Ash, Anna
- Brinks, Becky
- Brooks, Brenda
- Brown, Sam
- Bubbin, Roger

Case Participants

- Alice Abby, Mother
- Amy Abby, Biological Child
- Angel Abby, Biological Child
- Art Abby, Reference Person
- Annabel Abby, Biological Child
- Simon Abby, Biological Child

Create Close

Done Local intranet

Create Casework Page (In Home Service)

Step 6 of 12

- From the Create Casework page select: Placement>In Home Service>Case>Case Participant>Create.

How Do I Wraparound – Milwaukee Wraparound/FPI/YES

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWISACWIS Print Spell Check Help

Child
 Child: Abby, Angel Case Name: Abby, Amy L. Request Number:

Service **Provider**

In Home Service Begin

Service Begin Date:	04/12/2004	Service End Date:	00/00/0000
Estimated End Date:	00/00/0000	County:	Winnebago
Child Specific Rate:	\$0.00	Service Category:	FPI In Home
Placement Status:	Fstr Fam Hm (Relative)	Service Type:	FPI In Home
		Supplemental Points:	
		Supplemental Points Amount:	\$0.00
		Administrative Fee:	\$0.00
		Exceptional Amount:	\$0.00

Options:

Done Local intranet

Placements and Services Page>Service Tab (In Home Service)

Step 7 of 12

- On the Placements and Services tab complete all needed fields.
- In the Service Begin Date, enter the first day of the child's enrollment in the program. (Wraparound Milwaukee, FPI or YES)
- In the Service Category field select the value (FPI, WRAP or YES) In Home.
- In the Service Type field select the value (FPI, WRAP or YES) In Home.
- In the Placement Status field choose the value that reflects the type of facility where the child is placed. For example if the child is placed in a foster home then you would choose the most appropriate either Foster Family Home (Relative) or Foster Family Home (Non-relative).
- Do not enter any data in Supplemental Points, Administrative Fee or Exceptional Amount fields. (The amount that is paid to the Wraparound/FPI/YES agency is determined by contract and recorded on the Provider Service Rate page for the agency by your fiscal manager.)

How Do I Wraparound – Milwaukee Wraparound/FPI/YES

Placements and Services - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check REC Help ?

Child
 Child: Abby, Angel Case Name: Abby, Art Request Number:

Service **Provider**

Provider Information
Name: Caring for Kids [Search](#) ID: 9221022 Contact:
 C/O:
 Street: 123 Apt:
 City: Milwaukee State: WI Zip: Country:
 Phone: Ext: Fax: Alt Phone: Alt Ext:
 Email:

Payment Information
 Parent Agency: Caring for Kids
 Target Pop: CHIPS - Other
☐ Override Parent Agency rule

Kinship Care
 Relationship of Child to Kinship Provider:

Split Payment

Options:

Done Local intranet

Placements and Services Page>Provider Tab (In Home Service)

Step 8 of 12

- Click the Search hyperlink to launch the Search page and search for the appropriate provider. (The provider is the agency providing the wraparound services, i.e. LSS)
- From the Search page, select the radio button next to the provider that is the agency providing the wraparound services and click Continue. This will return you to the Service tab and return the provider you selected to the Name field under Provider Information.
- In the Target Pop field choose the appropriate value. The default value is “CHIPS-Other”.
- Return to the Service tab.
- To approve the placement and send it to your supervisor for approval, choose Options>Approval>Go>Approve radio button>Continue.
- Click Save and then click Close on the Placements and Services page.

How Do I Wraparound – Milwaukee Wraparound/FPI/YES

The screenshot shows the 'Create Case Work' interface in Microsoft Internet Explorer. The browser title bar reads 'Create Case Work - Microsoft Internet Explorer provided by DHFS - State of Wisconsin'. The page header features the 'eWiSACWIS' logo and navigation links for 'Print', 'Spell Check', and 'Help'. The main content area is divided into three sections: 'Create Case Items', 'Cases', and 'Case Participants'. The 'Create Case Items' section on the left contains a list of categories with corresponding icons and dropdown menus: Administration, Adoption, Assessment, Education, Eligibility, Family Assessment, Legal, Medical/Mental Health, Narrative, Ongoing Services, Payment, Placement (currently set to 'Foster Care Rate Setting'), Planning, Safety Assessment, Safety Services, and Strengths and Needs. The 'Cases' section on the right displays a list of case names: Abby, Art; Aiden, Fred; Allen, Sarah; Altman, Simon; Appleton, Claire; Ash, Anna; ATestOne, One; ATestOneB, One; ATestTwo, One; and Brinks, Becky. The 'Case Participants' section below it lists: Alice Abby, Reference Person; Amy Abby, Biological Child; Angel Abby, Biological Child; Art Abby, Father; Annabel Abby, Biological Child; Simon Abby, Biological Child; and Caitlin Cake, Non-Relative. At the bottom right of the form area are 'Create' and 'Close' buttons. The browser's status bar at the bottom shows 'Done' and 'Local intranet'.

Create Casework Page

Step 9 of 12

- Click Create>Casework>Placement>Foster Care Rate Setting>Case>Case Participant>Create

How Do I Wraparound – Milwaukee Wraparound/FPI/YES

Foster Care Rate Setting - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWISACWIS Print Spell Check REC Help ?

Participant Information

Child: Abby, Angel Rate Setting Type: 30-day Evaluation Rate Appeal Date: 00/00/0000
Case Name: Abby, Art Effective Date: 04/12/2004 Reevaluation Request Date: 00/00/0000
Provider Name: Fernald, Mike

Emotional Points Behavioral Points Physical Points Results

Supplemental Payment Summary of Points

	Points	Amount
Emotional:	4	\$36.00
Behavioral:	4	\$36.00
Physical:	4	\$36.00
Total Points:	12	

Recommended UFCR Rate

Contracted Maintenance Amount:	\$1,275.00
Basic:	\$329.00
Exceptional:	\$838.00
Supplemental:	\$108.00
Total:	\$1,275.00

Calculate

Exceptional Payment Justification

Document here or refer to attached documentation which justifies an exceptions payment under HFS 56.09 (4)(a) "will enable the child to be placed in a foster home instead of being placed in an institution, nursing home or hospital," or HFS 56.09 (4)(b) "will enable the child to be placed from an institution, nursing home or school."

Document exceptional payment justification here.

Options:

Done Local intranet

Foster Care Rate Setting Page>Results Tab

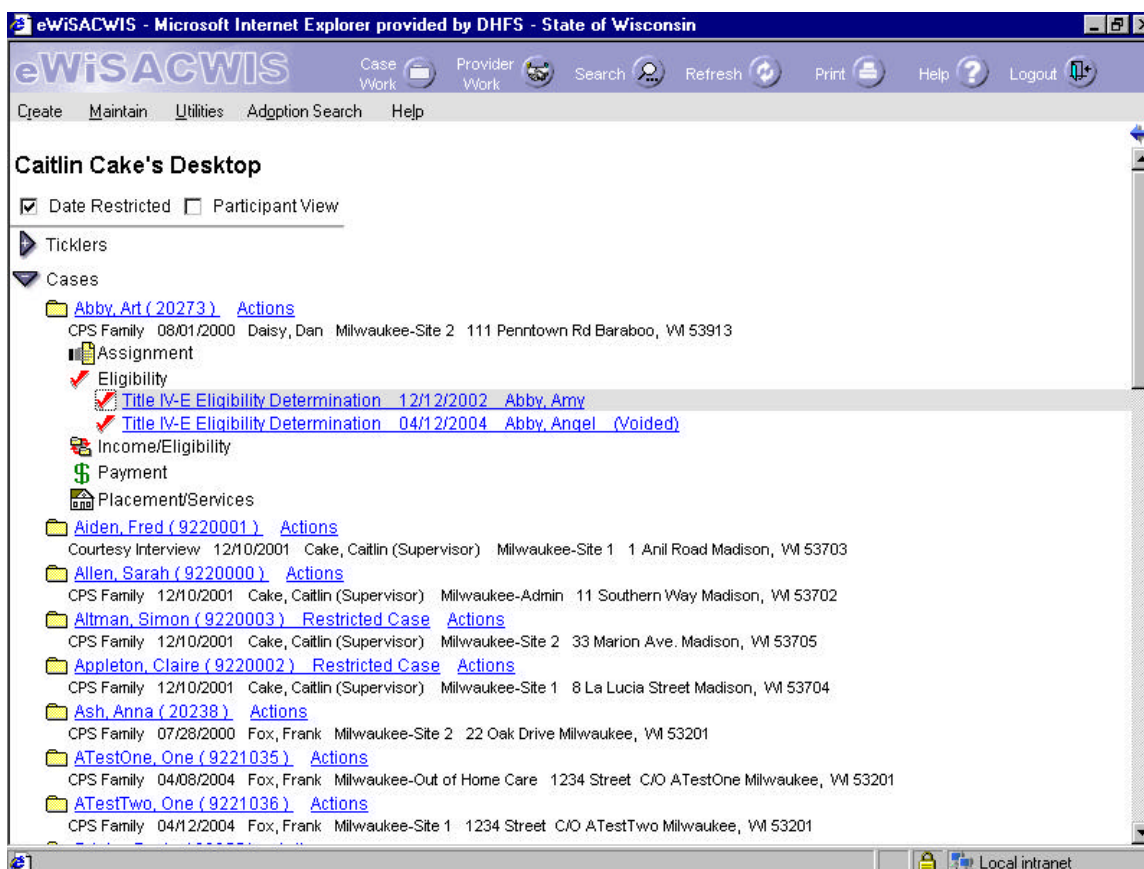
Step 10 of 12

Important information regarding the Foster Care Rate Setting page:

In order to pay the foster home a rate above the basic rate, the worker must complete the Foster Care Rate Setting page and send it to your agency's Rate Setter for approval.

- Complete the header group box with the appropriate values.
- Complete the Emotional, Behavioral and Physical Points tabs.
- On the Results tab enter the Exceptional Amount in the designated field. Any amount entered in the Exceptional field will require a justification in the Exceptional Payment Justification text field.
- Click the Calculate button
- To approve the rate setting and send it to the agency's Rate Setter for approval choose Options>Approval>Go>Approve radio button>Continue
- Click Save and then click Close on the Foster Care Rate Setting page.

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eWiSACWIS Desktop>Eligibility Icon

Step 11 of 12

- From your eWiSACWIS desktop click on the case folder icon for the case in which you've just created the out of home placement.
- Click on the Eligibility icon to expand it and then click on the Title IV-E Eligibility Determination row for the child you have just placed. This will open the Eligibility page for that child.

How Do I Wraparound – Milwaukee Wraparound/FPI/YES

Eligibility - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check REC Help ?

Eligibility
 Child Name: Abby, Amy Case Name: Abby, Art Title IV-E Removal Date: 12/12/2002

Basic Initial Determination Redeterminations

Referral Information
 Referred by: Date Referral Received: 00/00/0000

Demographic Information
 DOB: 09/12/1995 Age: 8 If Over 17, Expected Graduation Date: 00/00/0000 ☐ Child Receives SSI

Removal from Home Information
 Removal from Home was: ☒ Court Ordered ☐ Voluntary Placement Agreement
 Petition Date: 12/12/2002 Court Order Date: 12/12/2002
 VPA Date: 00/00/0000
 Child Removed from home of: ☒ Mother ☐ Father ☐ Both ☐ Other
 Name: Abby, Alice Relationship to Child: Mother [Search](#)
☐ Did the child reside with any non-household member relatives during the six months prior to the petition?
 Name of Relative: Relationship to Child: [Search](#)
☐ Was the child in receipt of AFDC-MA in the month the petition was filed or in one of the six months prior to the month the petition was filed, or was the child removed from an AFDC-MA household?

Removal Home Address
 Street: 111 Penntwon Rd. Apt:
 WI City: Baraboo, 53913 City: Baraboo State: WI Zip: 53913
 Country: United States Home Phone: (555)555-5555 Work Phone: (555)555-5555

Options: Refer to SEU Regional Manager [Go](#) [Save](#) [Close](#)

Done Local intranet

Eligibility Page>Basic Tab

Step 12 of 12

- Enter the appropriate removal from home information and Petition/Court Order dates or Voluntary Placement Agreement date.
- Indicate from whose home the child was removed.
- Click the Search hyperlink to launch the Search page and search for the appropriate person from whom the child was removed.
- From the Search page, select the radio button next to the person you want to use and click Continue, this will return you to the Basic tab and (depending on which hyper link you selected) will populate the person you selected into the Name and/or Name of Relative field.
- Indicate the Relationship(s) of the person(s) to the child.
- Indicate whether the child was in receipt of AFDC-MA as described.
- Complete the Removal Home Address information.
- Click Options>Deprivation>Go
- Complete the Deprivation pop-up page and click Continue.
- Click Options>IV-E Referral Form – CFS-2123T>Go
- Complete the CFS-2123T form and click Close and Return to eWiSACWIS.

How Do I Wraparound – Milwaukee Wraparound/FPI/YES

- Click Options>Refer to SEU Regional Manager>Go. This will save the eligibility record and automatically refer it to the system designated Eligibility Specialist for completion.
- Click Close on the Eligibility page.

Ending a Placement in eWiSACWIS

Service Ending -- Web Page Dialog

eWiSACWIS

Print Spell Check Help

Service Ending

End Date: 04/12/2004

End Reason: Placement with Relative

Is the End of This Child Placement a Discharge from All Placements?

☐ Yes ☐ No ☐ N/A

Discharge Reason: Living With Other Relatives

☐ Override

Options: Approval Go

Save Close

Options: Placement Ending Go

Save Close

Done Local intranet

Placements and Services Page>Service Tab

Step 1 of 1

- From the Service Tab of the Placements and Services Page select: Options>Placement Ending>Go
- On the Service Ending pop-up page enter the correct End Date and End Reason.
- Some End Reasons will automatically record a Yes to the question: “Is the End of This Child’s Placement a Discharge from All Placements”.
- If the Child’s Placement is a Discharge from All Placements, you must also record the appropriate Discharge Reason.
- To approve the Placement Ending and to send it to your supervisor for approval, choose Options>Approval>Go>Approve radio button>Continue

How Do I Wraparound – Milwaukee Wraparound/FPI/YES

- Click Save and then Close on the Service Ending pop-up page.
- Click Close on the Placements and Services page.